

TWTC International Trade Building Corporation
Instructions to Bicycle Parking Space Service and Access

The following instructions are enacted by Taipei World Trade Center International Trade Building Corporation (the Building) for WTC's lessees using the bicycle parking spaces:

1. Bicycle parking spaces are only available for employees working inside the Building.
2. Upon approval of registration, a bicycle ID No. and key will be assigned. Please park your bicycle in the designated space.
3. Please do not ride on the pathway or driveway (when arriving at the Building, please walk the bicycle into the parking space).
4. Upon approval of registration, the Building will provide the parking space without charge. One space will be assigned with one key. (Please return the key to the Building if you no longer need it. In the case of damage or loss, please compensate at the same price.)
5. Opening hours: Monday to Friday from 8:00AM to 12:00AM (excluding national holidays).
6. B1 of the Building is equipped with a shower room for gentlemen/ladies. Please make good use of it (opening hours as same as above).
7. Three business vehicles are available at the bicycle parking lot for Building tenants who wish to visit neighboring businesses free of charge. The service hours start from 8:00 to 12:00/13:30~17:30, on Mondays ~ Fridays (excluding national holidays). Please contact the on-site service attendants for vehicle use.
8. Parking space is provided for your convenience, the Building assumes no responsibility for loss or damage to parked vehicles.
9. Due to limited bicycle parking spaces, failure to comply with the Building's management regulations and usage requirements (frequently vacant or parking permanently) and thereby affecting others' rights, the Building has the right to terminate this service. Please comply with the requirements accordingly.
10. For any questions or suggestions, please contact the Building's customer service at (02)2757-6666.
11. The Criteria herein is enforced from the date of its announcement. The same shall apply in case of any amendment to the Criteria.